

## **St Matthew Vestry Meeting**

**February 16, 2022**

Meeting called to order at 6pm by Mother Robin, Fr Streeter from the Diocese opened with prayer; also present, Sr Warden Mary Ann, Jr Warden Roy via cell phone as he is still recovering from his surgery, Frances, Lori, Nathan, Pam, Jocelyn and myself, absent, Anissa and Janice.

Mary Ann moved that the minutes from Jan meeting sent electronically be approved, seconded by Fran, approved.

Jr Warden report via Fran, the choir room/bathroom project is moving along, when the radiators were removed a steam leak was detected. It has been determined that it can wait to be repaired after we shut the system down for the season. Cyn reported that she is working with Carla to gather information needed by the insurance adjuster to submit a claim for repairs required on the stained glass window that had fallen out in the sanctuary; photos of window and area, estimate from Sycamore Studios for repair and Zartman's bill for taking the window the rest of the way out, close up hole and create a new frame for the window. The window has been repaired and the second installment is due before they bring it back to install, then final payment is due at that time. Fran moved Pam seconded to accept Warden's report, approved.

Pam moved we accept the treasurers report submitted the end of January, seconded by Lori, all in favor.

Robin reported that she has made many calls to parishioners and Covid stats are still high and restrictions will still remain in place. She also reports that she is resigning her position here at St Matthew as she plans to move to Pittsburgh to be with her family. Many wishes that she enjoys this new chapter in her life. Her last service with us will be February 27, 2022.

Discussion was held on the status of the short-term disability claim that was opened to receive compensation for time that Robin was off in Dec and Jan due to medical, Jocelyn reports that she has been informed that the case has been closed at this time as no medical information was received to validate the claim. Robin indicated that she sent requests to her physician to forward this information to the insurance. We have requested that she follow up with her

physicians to get this claim processed as the adjustor states they will reopen it if they get that information, she indicated that she would.

At this time Fr Streeter asks that Robin retires for the night and he can discuss with the vestry how it will that we proceed. Robin will produce a letter that will be emailed and mailed to the parishioners, he also states that the vestry do a follow-up letter to them to inform them that we have accepted her resignation and will be working to assure that services will continue and that Fr Streeter and Mother Veronica Chappel will be with us all on March 3 to worship, have a short coffee hour where they may ask questions of them and then meet with the vestry. We are tasked with finding a way to say goodbye to Mother Robin, it has been suggested that we ask her to bless the new stations of the cross that were gifted to us by prior parishioner Stephen Clark and hold a special coffee hour after the service on Feb 27. Lori will ask Carol Hixson to organize this event, Pam and Nathan will draft a follow-up letter to Robins to email and post to the parish, they will send this draft to the vestry for any additions/corrections.

Special meeting will be Sunday March 3 after 10:00 service, Mary Ann will call a meeting if she feels we need to meet before that time, regular monthly meeting March 16 at 5:30.

Fr Streeter closed the meeting with prayer, 7:50pm.

Respectfully,

Cynthia Reid, Clerk of Vestry